Matthew.Williamson@roads.vic.gov.au

07/11/02 12:54 pm

To: Bassim.Girgis@benalla.vic.gov.au
cc:
Subject: Road Safety Audit registry

Dear Bassim

I refer to your email (below) dated 17 October 2002 addressed to Phil Jordan with regard to accreditation as a Senior Road Safety Auditor.

You are now accredited as a Senior Road Safety Auditor on the VicRoads database with the following details:

Company: Benalla Rural City

Address: PO Box 227
Benalla VIC 3671

Email: Bassim.Girgis@benalla.vic.gov.au

You may also wish to send me your work phone/fax number to add to the database.

If you can provide this information either now or at sometime in the future, I would be pleased to add it to the database.

Regards

Matthew Williamson
Road Safety Engineer
VicRoads Road Safety
Tel (03) 9854 1969
Fax (03) 9854 2668

Bassim_Girgis@DSC.mav.asn.au

To: phil.jordan@roads.vic.gov.au.mav.asn.au

cc:

17/10/02 07:03 PM

Fax to:

Subject: Senior Auditor Registry

Ext:
Fax:

Business Area:
Internet:

Hi Phil

As part of my pursue to reach a senior status as a road safety Auditor, I've completed 5 audits under senior auditors supervision, giving me both the experience and the training to lead audit teams in the future. Details of my experience are as follows:

I am a qualified Civil Engineer graduated from Monash University, 1992.
I have over 8 years experience in Traffic management design, assessments of designs and traffic management plans submitted by consultancy to Councils in Wyong Shire Council, Gosford City Council and Delatite Shire Council.
Currently I am holding a Senior Design Engineer position with Delatite Shire Council and responsible for all traffic and road design and construction activities within the Shire.
I have successfully undertaken 5 Road safety audits as detailed below

under various senior auditors.
Undertook the full Road Safety Audit Course, tow days in Bendigo on the 28th and 29th November 2001 run by LGPRO and Vicroads and two days at City of Grater Sheparton, run by COGS in conjunction with Vicroads and LGPRO.

Road Safety Audits are as follows:

Audit Name	Date	Client	Senior Auditor Name
Knight Street Pedestrian Zebra Signals East of Rodny Park Avenue, Mooroopna, 3629	August 2002	COGS	Mr Robert Morgan
Balaclave Rd Reconstruction Stage 1B, Corio Street to Bourchier St, Sheparton 3632	August 2002	COGS	Mr Robert Morgan
Bridge Street Benalla, Wangarata, Entrance & Streetscape	5 October 2002	Delatite Shire Council	Mr Raj Muthusamy
Monash Freeway, Brady Rd to Warrigal Rd, Wire Rope Safety Barrier	15 October 2002	Standard Roads P/L	Mr Ian Price
Bell Street at City of Derbin, Traffic Signal Remodel Victoria St and Lahinsh St,	16 October 2002	Vicroads Metropolitan North West Region	Mr Ian Price

Based on the above I am requesting to be added to the Vicroads, Senior Auditors Registry and would like to assure Vicroads of my full commitment to Road Safety Audit Principals in accordance with Ausroads Guidelines for Road Safety Audits(2nd Edition, 2002 and future amendments as they arrive.

Thanks for your time taken in considering my application and would look forward to hearing from you.

Best Regards

Bassim Girgis
Delatite Shire Council

Bassim Girgis
Delatite Shire Council

DELATITE

Facsimile

To: organiser (Road Safety Audit

Organisation: LG. Pro

Fax No: 03 9690 4217

From: Bassim Girgis

Date: 9/10/01

No. pages incl. Cover: 6

Regarding: Road Safety Audit Course (Workshop)

PO Box 227
BENALLA 3671

Telephone: 03 5760 2600
Facsimile: 03 5762 5537

Email: delatite_shire@dsc.mav.asn.au

Dear Sir/Madam

Please find attached Reg. forms together with Delatite Shire Council Purchase Order. 28179.

Thanks

Bassim

DELATITE SHIRE COUNCIL

P.O. Box 227
Benalla, 3671
Ph: (03) 5760 2600 Fax: (03) 5762 5537

PURCHASE ORDER

NUMBER 28179

ABN 83 960 056 208

SUPPLIER DETAILS	
Creditor No.	
Name	LG PRO
Address	P.O. Box 409, South Melb. Vic, 3205
Contract No.	

DELIVERY DETAILS	
Ordered By:	
Phone/Extension:	

Line No.	Quantity	Description of Goods or Services Provided	Price Quoted $	Is Item Taxable?	Is GST Included In Quote?
1	1	Road Safety Audit Workshop for	1856	Yes/No	Yes/No
2		• Ian Ridgwell		Yes/No	Yes/No
3		• Norm Cook		Yes/No	Yes/No
4		• Aaron Hoyd		Yes/No	Yes/No
5		• Bassim Girgis		Yes/No	Yes/No
6				Yes/No	Yes/No
7				Yes/No	Yes/No
8				Yes/No	Yes/No
9				Yes/No	Yes/No
10				Yes/No	Yes/No
11				Yes/No	Yes/No
12				Yes/No	Yes/No
		Estimated Total Value			

Authorising Officer (signature) Bassim Date 9/10/01

Name (please print) BASSIM GIRGIS

Delatite Shire Council is registered for GST.
All invoices must comply with the Tax Invoice requirements specified by the Australian Tax Office.

BENALLA PRINTING - 03 5762 6611

ABN 74 723 619 392 Tax Invoice 28/11/01

This Registration form is a tax invoice for GST when you make payment.

Road Safety Audit Workshop
28th & 29th November 2001

Name: BASSIM GIRGIS

Organisation: Delatite Shire Council

Address: P.O. Box 227

Benalla 3671

Telephone: 57602681

Fax: 57625537

Workshop Dinner: 28th November 2001
I will be attending the dinner Yes ☑ No ☐

Payment Method:

$464.00 per person including GST

☐ Cheque ☑ Council Order 28179 (attached)
☐ MasterCard ☐ Visa ☐ Bankcard

Card No: ....

Expiry Date: .....

Cardholder's Name: .....

Signature: .....

Please return Registration Form and payment to LGPro by Monday 19th November 2001
PO Box 409, South Melbourne, Vic, 3205
Tel: (03) 9686 3833 Fax: (03) 9690 4217
Email: rsvp@lgpro.com

LOCAL GOVERNMENT LGPRO PROFESSIONALS

AUSTROADS

CANCELLATION POLICY

No refunds for cancellations after Monday 19th November 2001.

However, a substitute delegate is welcome provided details are faxed to LGPro on (03) 9690 4217.

An administration fee of 10% will be deducted for cancellations made prior to Monday 19th November 2001.

FOR FURTHER INFORMATION

LOCAL GOVERNMENT LGPRO PROFESSIONALS

Local Government Professionals Inc.

PO Box 409, South Melbourne, Vic, 3205
Telephone: (03) 9686 3833
Facsimile: (03) 9690 4217
E-mail: rsvp@lgpro.com

AUSTROADS

LOCAL GOVERNMENT LGPRO PROFESSIONALS

IN ASSOCIATION WITH AUSTROADS PRESENTS

ROAD SAFETY AUDIT WORKSHOP

Wednesday 28th November 2001
8:30 Start
&
Thursday 29th November 2001

To Be Held At:
All Seasons International Hotel
171-183 McIvor Road, Bendigo
Ph (03) 5443 8166

AUSTROADS